

For the fall 2021 semester, HSU's Academic Internships and Service Learning courses will primarily be virtual. Some face-to-face placements may be approved on a case-by-case basis. A few courses have been approved for F2F instruction. Course approval does not extend to site approval. Some sites can be approved at the site level for any number of students.

Students must adhere to campus policies, including universal masking, while at the site. Students must adhere to whichever is more restrictive between campus policies and site policies regarding Covid safety procedures. For example, if HSU requires masking and the site does not, the student must be masked while at the site.

All students are required to use the Health Center portal to either state their vaccine information or get the exemption (medical or religious). If they get the exemption, they must always be masked and also do the weekly testing. Faculty (or anyone else) will not receive information about students' vaccine status. Faculty can email Emily McDowell to find out if the student "completed the process" (i.e. did the portal vaccine update and/or requested an exemption). If a student is not in compliance, they will receive a Health and Safety hold and faculty will be notified. For this semester, students will need to show their vaccine card to the sites who require them.

#### **How to get F2F placements approved:**

- Faculty, to have a F2F site approved for students, please email Loren Collins and Cris Koczera with the following information. Subject Line: F2F Approval for Placement in (class name and number), course name and number, student name(s), site, description of work, risk considerations (such as Covid precautions taken).

\*\*\*Students in accredited Field Experience Programs including Education, Social Work, Nursing, Biology Pre-Med, Kinesiology and Psychology should work with their departments and placement coordinators for approval of F2F placements.\*\*\*

- Community Partners will need to share COVID safety practices (PPE provided, masks required, vaccine requirements, etc.) at the learning site in either the site approval paperwork (Site Self-Assessment- SSA); or when asked by faculty, CCBL or Risk Management staff.

#### **What students need to do before starting their approved F2F placements:**

- Students who would like to serve in a F2F capacity should work with their faculty for approval.
- Complete the Canvas COVID safety training module (expected to be ready the week of August 16).
- Self-certify vaccination status or request an exemption prior to beginning F2F placement.
- Complete their Release of Liability, Student Learning Plan, and Confirmation of Covid Training and Vaccination in S4.

#### **The Center for Community Based Learning (CCBL) can help:**

- CCBL is building all the necessary forms in S4 with accompanying training materials in Canvas Modules. CCBL can work with you to add these modules to your course.
- CCBL staff is available to meet with students one-on-one and/or attend classes to provide instructions and demonstrations of these procedures.

For the most up to date information about HSU's COVID Response and Guidelines please HSU's Campus Ready Site: <https://campusready.humboldt.edu/>